

# BACKHOE CERTIFICATION FORM

## Employee Information

HMW 3 (11/96)

**E11**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Work Location: \_\_\_\_\_

License # \_\_\_\_\_ Class: \_\_\_\_\_ TRINFO class # \_\_\_\_\_

### Section 1 - Classroom Instruction

Compl'd \_\_\_/\_\_\_/\_\_\_ Hrs. \_\_\_\_\_

Completed general topics classroom instruction

Instructor #1 initials \_\_\_\_\_

Completed pre-op inspection classroom instruction

Instructor #2 initials \_\_\_\_\_

### Section II - Shop Session Instruction

Compl'd \_\_\_/\_\_\_/\_\_\_ Hrs. \_\_\_\_\_

Completed PM and general procedures shop instruction

Instructor #1 initials \_\_\_\_\_

Completed pre-op inspection shop instruction

Instructor #2 initials \_\_\_\_\_

Completed vehicle starting and idling shop instruction

Completed vehicle parking and shut-down instruction

### Section III - Skills Demonstration

*Refer to the Evaluation Guide for the details of the demonstration*

P	F	P	F	P	F	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Performs a thorough pre-op inspection and daily/weekly PM, as needed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Transports machine over the road to and from job site safely and in operable condition
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Makes sure that the work site is suitable for backhoe operation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Positions backhoe in line with work and as close to level as possible
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Stabilizes machine using the side stabilizers and front bucket without raising machine tires off the ground
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. Manipulates the boom and bucket in a smooth and continuous motion
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Excavates a marked trench by coordinating the backhoe's main boom, pull and bucket
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8. Returns excavated material to trench without jeopardizing or damaging any aspect of the work
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9. Readies machine for transport
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10. Shuts down and secures machine

\_\_\_\_\_ Date completed: \_\_\_\_\_ Vehicle Make: \_\_\_\_\_  
 Evaluation Committee Initials Time spent w/Operator: \_\_\_\_\_ ID #: \_\_\_\_\_

### Certification

Attempt #  1  2  3

Check if any variations were made in the evaluation and describe on reverse

Employee **certified** for operation of Backhoe

Employee **not certified** - needs improvement on: \_\_\_\_\_

\_\_\_\_\_  
 Certifier Signature

\_\_\_\_\_  
 Employee Signature