Operator's Daily Checklist By Week— Gas, LPG And Diesel Vehicles

Truck No. _____ **Week Ending (Date)** _____

Hour Meter Reading ➔															
		Date		**Date**		**Date**		**Date**		**Date**		**Date**		**Date**	
Visual Checks	Not Applicable	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair	OK	Needs Att'n or Repair
1. Engine oil level **Driver to replenish.**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
2. Radiator water level **Driver to replenish.**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
3. Fuel level **Driver to replenish.**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
4. Battery water level	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
5. Obvious damage and leaks **Report to supervisor immediately.**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
6. Tire condition	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
7. Head and tail lights	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
8. Warning lights	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
9. Fire extinguisher **Charged or missing?**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Operational Checks															
1. Horn	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
2. Steering **Report to supervisor immediately.**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
3. Brakes **Report to supervisor immediately**.	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
4. Parking brake	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
5. Lift, tilt, side shift controls **Report to supervisor immediately**	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Checked By															
Note remarks on back side of form Initials															